



Business Incubator Affiliate Program

The Centre County Industrial Development Corporation's (CCIDC) Technology Center's Incubator program has a level of participation referred to as the Affiliate Program for Incubator-qualified businesses if there is no space available in the incubator facility or for businesses that are identified as eligible, potential candidates but are not yet at an appropriate stage of development for occupying client space in the incubator facility. All Affiliate members must be members of the Chamber of Business & Industry of Centre County (CBICC).

The Affiliate Program fee is **\$500** for a **12-month** term. This fee enables an approved company to use the address of the Incubator facility and have access to a mailbox in the CBICC office for mail delivery and pickup. As an Affiliate Program member, companies will also be able to reserve the Conference Room in the Technology Center for group presentations or meetings. These meetings need to be coordinated through the CCIDC office by calling 235-1666 and are on a first come/first serve basis.

Affiliate Program members will also be invited to participate in all workshops and training sessions held and sponsored by the Incubator Program. Affiliate Program members will be required to fulfill reporting requirements on a regular basis and also make occasional status presentations to the Incubator Program staff and its Incubator Advisory Committee as requested.

To recap the benefits of being an Affiliate Program member, the \$500 fee for a 12-month term covers:

- Technology Center address
- Mailbox located in CBICC office for mail delivery & pickup
- Mail drop-off for processing of proper postage due & running on a monthly account
- Access to the UPS and Federal Express tenant-group account
- Access to the shared Copier and Facsimile machines
- Ability to reserve CBICC Conference Room by calling CBICC.
- Access to workshops and training sessions held for entrepreneurial and business development.
- Regular feedback and business consulting as desired from the Advisory Committee.

The process for consideration as an Affiliate Program member is to make a formal application to the Incubator Advisory Committee. Submit the completed application with your company's Business Plan for review by the Committee.

Please feel free to call the Centre County Industrial Development Corporation's (CCIDC) office at (814) 235-1666 for further information regarding the Incubator Program.